

## CARE AND USE GUIDE

### Action® O.R. Products

Prior to initial use, remove the pad from its packaging, read this User's Guide and clean pad following "Cleaning and Disinfecting" guidelines listed in this document.

#### GENERAL PRODUCT USE

- Prevent contact with any sharp objects, items or edges likely to cut, tear, puncture, pinch or otherwise compromise the product.
- Do not expose product to UV rays, direct or indirect sunlight.
- Action® products are imaging compatible unless otherwise labeled on product directly.
- Action® pads and positioners are non-conductive.
- Inspect product after each use to ensure no damage has been sustained to the item. If damage is discovered, follow Repair guidelines listed in this document.
- Clean product after each use, ensuring that patient contact surface is free of any cleaning residue. See Cleaning and Disinfecting guidelines listed in this document.
- For maximum shear reduction, patient may be placed directly on the Akton® polymer surface.
- A loosely fitting 100% unstarched cotton sheet or item may be placed between the patient and the product if so desired. Ensure that sheet or other item is free of wrinkles and folds when placed beneath the patient.
- Some products are sold with hook and loop fasteners to provide secure product-to-hardware placement. The hook (hard) part is to be applied to the equipment or the existing equipment padding. The loop (soft) part is to be applied to the Action® product. Let the hook and loop adhesive rest for at least two (2) hours after initial placement before first use. After installation, simply place the product at its desired position by matching hook and loop fasteners and pressing with moderate force to ensure connection.

#### RISK ASSESSMENT AND PATIENT POSITIONING

CAUTION- To avoid serious injury:

- Follow medically recognized patient positioning practices and standards such as those published by the AORN Recommended Practices Committee, 2010.
- Follow guidelines and standards of practice established by your institution.
- Consult your individual institution's guidelines for assessing the risk of each individual patient as it pertains to patient positioning.

#### TRANSPORT

- Handle Action® pads carefully to maintain product integrity and maximize product longevity.
- Fully support products using two hands or a cradling method during transport.
- Bulky and heavier items are best transported using a cart.
- Avoid lifting or carrying product by corners or edges in order to prevent undue stress that may damage film surface.
- Large, non-foam overlays may be rolled for easier transport; carry cradled in arms or on cart.

#### STORAGE

- Products should be stored in a clean, dry environment protected from direct sunlight exposure.
- Large, non-foam overlays may be rolled for greater space efficiency.
- Products are best stored flat. Avoid stacking and mounding in piles whenever possible.
- Prevent storing products where contact with sharp objects, edges or other items is likely to occur.

#### CLEANING AND DISINFECTING

- A comprehensive list of approved cleaners may be found on our website, [www.actionproducts.com](http://www.actionproducts.com).
- Avoid alcohol-based or strong, undiluted disinfectants as they may harden the flexible product surface or cause staining.

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- ALWAYS rinse products with clear water to remove any residue from cleaning/ disinfecting solution. Failure to do so could result in patient injury.
- Do not use gas sterilization, autoclaving, washing or drying machine methods to clean product as it will cause irreparable damage.
- Temperatures of approximately 103°F/ 40°C are recommended maximum for cleaning.
- Performance and Performance Plus air vents may be cleaned after each use using a clean, dry swab gently inserted into the vent opening to absorb any potential fluid.

#### HEATING AND COOLING

- Consult your institution's protocol for recommended heating/ cooling ranges identified for safe patient use.
- Action® pads and positioners may be safely exposed to a 150°F (65.5°C) to -20°F (-29°C) temperature range while maintaining its pliability.
- Use extreme caution when heating products to temperatures above normal body temperature of 98.6°F (37°C).
- Action® polymer/ foam table pads may be warmed with a hypo/ hyperthermia unit placed atop the fabric or polymer surface.
- Action® products NOT containing foam may be heated in a blanket warming cabinet, in hot water or used in conjunction with a hypo/hyperthermia unit placed beneath the product OR may be cooled in a refrigerator, a cold ice water bath or with the use of ice packs.

#### REPAIR

- Products with foam and fabric are not recommended for repair. If damaged, we recommend they be removed from service, discarded and replaced immediately.
- Polymer products may be repaired if they have sustained minor cuts or abrasions such as surface tears, pinches or very shallow gouges.
- Major damage such as deep punctures, tears, cracks or areas where polymer has become dislodged are not recommended for repair. These products should be removed from service, discarded and replaced.
- We recommend that any repaired item be inspected regularly to insure that repair material remains in tact. There should be no loose edges that could attract debris.
- Multiple repairs to a single item is not recommended.

#### *TO REPAIR AN ITEM USING KIT002 OR KIT003:*

- Remove any residue around damaged area using a cloth dampened with warm, soapy water or mineral spirits.
- Make sure repair area is then dried and is free from any other residue.
- Allow a ¼ - ½" /0.6-1.3 cm edge around repair material to ensure damaged area is securely enclosed within repair patch/ tape.
- Carefully separate one half of repair tape from its brown paper backing; carefully applying exposed clear material to the outside edge of damaged area. Remove additional backing as you are able until patch/ tape is fully applied over damaged area.
- Gently work out any air bubbles that may have become trapped between the product and repair material before firmly pressing repair material to surface.
- Clean, rinse, dry and place product back in service.

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#### WARRANTY

- Warranted to be free of defective materials and workmanship at the time of purchase and are serviceable for a period of two years excepting misuse, negligence, abuse or failure to follow the Care and Use Guidelines provided herein.
- Direct specific warranty questions to Customer Service (301) 797-1414 or to your authorized distributor.

#### TERMS AND POLICIES

- All returns require prior authorization through assignment of an RMA number by Customer Service and a Certificate of Disinfection.
- Returns are subject to a 20% restocking fee.
- Action Products reserves the right to determine if a pad is repairable and whether or not it has suffered misuse, negligence or abuse.
- Customer accepts full cost of return shipping charges.

#### COMMENTS/ COMPLAINTS

- In case of an adverse reaction or injury suspected to have been caused by Action® pads, please report without delay, to your authorized dealer, distributor or to an official representative at Action Products as listed below:
  - In United States, Canada & outside the European Market contact the manufacturer:  
Action Products, Inc., 954 Sweeney Drive, Hagerstown, MD 21740 USA  
Phone (301) 797-1414 Fax (301) 733-2073  
Email: [service@actionproducts.com](mailto:service@actionproducts.com)
  - Within the European Market contact:  
Michel or Laurent Lesch of Annie Bauer Confort  
Antonia' 4, AV. Petit Bermone F 06270 Villeneuve F06270 Loubet  
Phone 04 93 229 475  
Email: [anniebauerconfort@free.fr](mailto:anniebauerconfort@free.fr)

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